

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – August 8, 2013

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:05 p.m. Board members present were: Mr. Ward, Mr. Parisio, Mr. Geiger, and Mr. Munguia. Absent: Mrs. Knight
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Mr. Massa.

2. AGENDA/MINUTES

- 2.1 Approve Minutes for the Regular Meeting of July 8, 2013 and the Special Meeting of July 31, 2013. Mr. Ward moved, seconded by Mr. Geiger, to approve the minutes of the aforementioned meetings. The motion passed with four yes votes.
- 2.2 Approve Agenda for August 8, 2013. Mr. Munguia moved, seconded by Mr. Geiger, to approve the agenda for August 8, 2013. The motion passed with four yes votes.

3. PUBLIC COMMENTS

Mrs. Keri Tafuro, taxpayer, parent, and WHS teacher, addressed the Board and gave them a copy of the letter she was going to read. She thanked the Board for not taking any furlough days this year but was disappointed with class sizes. She asked the Board to take into consideration the 2012-13 Mission, Vision and Goals when making staffing decisions.

Susan Meeker, Tri Counties Newspaper reporter, addressed the Board. She stated that the Willows Journal and the Orland Register were now going to merge and become the Glenn County Transcript. She invited teachers and/or staff to call her with any events they would like her to cover or to provide pictures and/or columns they would like her to put in the paper. She said she loves covering the local schools and students but she is now the only reporter in Glenn County for their paper and welcomes the help.

4. REPORTS

4.1 Employee Associations (WUTA & CSEA)

(WUTA) Ms. Jessie Proctor, President, addressed the Board. She wanted to thank the Board and said WUTA is feeling very positive and feels we are moving in the right direction. WUTA is very appreciative of the ongoing effort of addressing class sizes and said the hiring of an additional kindergarten teacher along with the additional sections at the high school will definitely help. They will continue discussions at their next bargaining meeting on August 19th. She invited the Board to the district luncheon on August 12th.

(CSEA) – No report.

4.2 Principals

(MES) Ms. McLaughlin reported:

- She thanked Ms. Meeker for her effort to cover the schools.
- She said that she had been connecting with parents lately. On Monday, August 5th she and Mr. Sailsbery went to Cedar Hills Manor to talk to parents and students to give them information about the upcoming year and to listen and address any concerns they may have. On Tuesday, August 6th she helped out with the district's National Night Out booth.
- Back to School Early Registration began today and will continue tomorrow.
- In June, several district employees attended the Common Core training in Sacramento. At her first staff meeting the main topic of conversation will be the Common Core Standards and how it affects their instruction and what changes are coming.

(WIS) Mr. Sailsbery reported:

- WIS is gearing up for a good year. He welcomed Carrie Brown as the new Dean of Students.
- Two new members at Team WIS are Liz Hoy - the new Osprey Program teacher and Cindy Thomson is the new Opportunity Program teacher. They are both GCOE teachers but service our students.
- Last night he hosted a Sixth Grade Parent Orientation and thought it went well and was very well attended.
- He thanked Nekki Bateman and a group of women from of the Mormon Church who volunteered their time sewing new curtains for WIS.
- The “Painted Ladies”, Gina Taylor, Daryn Montz, Sherry Brott, and Cathy Mudd, have been busy again this year sprucing up WIS and the district, as needed, and are another excellent example of volunteerism to help our schools.
- He also wanted to thank John Alves and his crew who continue to do an outstanding job for WIS and the district.
- WIS’s main focus this year will once again be to improve instruction for their students to include, but not limited to, implementation of EDI and Common Core and to have some fun too.
- August 16th is the “Welcome Back” rally.

(WHS) Mr. Smith reported:

- Mr. Smith gave the Board a handout of upcoming activities for the next four weeks. Freshman Orientation will be tomorrow.
- Cultural changes will take place at WHS with a revamping of the dress code. It is on the website for any parents who want to review it. They are also going to have universal class rules.
- He and Mr. Bazan are planning to have more class walk visitations during the year to continue with the improvement of the quality of instruction in the classroom, especially with the transition to Common Core.
- He thanked the custodians and John Alves and his crew for the terrific job they do to get the schools ready for the new year.
- Twelve new freshmen registered today.
- The Booster Club Golf Tournament will be on August 17, 2013 and they would appreciate everyone’s support. He wanted everyone to know that the Booster Club supports all programs at WHS.

(WCHS) Dr. Geivett reported:

- Twenty-two students are currently enrolled and there is a possibility of three others enrolling. He will be monitoring the numbers throughout the year.
- The Opportunity Program at WHS will help out WCHS by servicing some ninth graders and focus on them getting back on track.
- He will continue to watch class size in the district and at WCHS. There is the possibility that he will come to the Board and ask to bring on a part-time or full-time teacher as the program builds.
- The GCOE Adult Ed is housed on the WCHS campus. They are excellent tenants and are currently replacing carpeting and paid for lighting the last year or so.
- He is looking forward to a good year and success at WCHS.

4.3 Director of Business Services – Mrs. Beymer reported:

- An employee recently called her and had questions regarding cash balances. She assured the Board that she has an open door policy and works under extreme transparency. She gave the Board and public a handout that is a snapshot of what the cash in our district looks like as of today. The handout showed cash balances and expenditures through 8-6-13. The handout also isolated amounts for state and federal government programs that we have spent funds on but as of this date have not been reimbursed for.
- She is closer to closing the books for the 2012/13 school year and will bring information to the Board at the September 5th meeting.
- The LCFF is a moving target and a major transition in the way we have done business previously. Constant changes are making it very difficult for CBOs to determine if we are going to be better off with this formula or not. One of her concerns is that the LCFF was not voter approved, so there is no protection from withholding funds by the state if they find it necessary or in their interest.
- Another concern is federal funding - with our declining enrollment it has really dropped.
- The MAA Program is a concern – we haven’t received funding over the last two years.

- There is good news for the Common Core funding. Funding was supposed to be at \$170 per ADA and she just learned yesterday it would be funded closer to \$200 per ADA. We should receive about \$300,000 for Common Core.
- This is the third year that WUSD hasn't had to borrow money to operate.
- She encouraged anyone that has any questions concerning the budget or any financial questions to please drop by and see her.

(Mrs. Knight arrived at 7:35 p.m.)

4.4 Director of Categorical Programs – Mrs. Perez reported:

- Today the State released STAR results. She handed out the basic report the State puts out with more reports to come later. She went over the report and explained it to the Board. Some scores were up and some were down at certain grade levels. This is a good time for principals and teachers to look over the data to determine what worked well and areas that need more work. More information will be forthcoming along with API/AYP information.
- She also handed out a report on the California Physical Fitness Test which shows results of fifth, seventh, and ninth graders who were tested by their P.E. teachers between February and May of last year. Principals will be giving this report to the P.E. teachers so they know the areas that need improvement to be within or above the Healthy Fitness Zone.

4.5 Superintendent – Dr. Geivett reported:

- Dr. Geivett referred to Mrs. Tafuro's comments regarding the Mission, Vision, and Goals for the district and said that at his management team meeting today they discussed them and said it was time to discuss them at a board meeting with board members, staff, and community members.
- Also, at management team there was a suggestion made to have a special board meeting to discuss confusion with the budget because the District wants to be transparent with the public. Sometime this fall, as soon as the books are closed, he plans on having a Special Board Meeting to go over the budget.
- It has been a very busy summer for the maintenance, cafeteria, custodial, and grounds departments, as well as administration and teachers getting ready for the new school year. People have stepped up to help our district and at this time, he wanted to recognize the "Painted Ladies." He asked them to stand up and be recognized and asked Gina Taylor to address the Board. Mrs. Taylor said that this summer they continued with painting doors and picnic tables at WIS. They hope to finish some bathroom doors at WIS and are now thinking about painting the computer lab at the high school. She said the fund at Willows Hardware is dwindling and informed the public that donations are always welcomed and people can go directly to Willows Hardware and donate to the Painted Ladies account. Dr. Geivett publicly thanked them again.
- He thanked Lisa Dicharry from Boosters, Jerry Smith and Holly McLaughlin for helping out at the National Night Out booth.
- Dr. Geivett introduced Carrie Brown to the audience. She addressed the Board and audience and said she comes from the Chico Unified School District and her most recent position was a counselor at an elementary school. She also has been a junior high and high school counselor and spent twelve years as a teacher. She is excited to be moving into an administrative position.
- Class sizes will be re-evaluated throughout the year and discussions about the needs of hiring additional staff, if necessary.
- He hopes to be breaking ground on the solar project soon.
- The District is hosting a luncheon on Monday, August 12th at noon and invited the Board to come. Awards will be given out this year to 5, 10, 15, etc. veterans of the staff to celebrate and recognize those employees.

4.6 Governing Board Members

Mr. Ward:

- Mr. Ward stated that he has been amazed at the beehive of activity being done at the sites to keep our schools in good shape and ready for the new year. He is very impressed and thinks all departments need to be commended.

Mrs. Knight:

- She said "ditto" to Mr. Ward's comments.
- She also wanted to thank Dr. Geivett and his staff for the difficult decisions that they have to make with budgets and staffing when they have to wait for the State to make decisions.

Mr. Munguia:

- He added his thanks to Mr. Ward's and Mrs. Knight's statements and welcomed everyone back.

Mr. Geiger:

- He stated that there are good things going on at the sites in the district, but of course, there is always more that the district would like to do if funding was available.
- He thanked Debby Beymer for putting the numbers together on her handout during her report. He said that the public sometimes doesn't understand decisions the Board makes because they may be spending money on the infrastructure rather than on something such as new equipment. He just doesn't want anyone to hesitate to ask questions if they have some.

Mr. Parisio:

- Volleyball tryouts were starting this week at the high school. He said both Coach Carol Martin and Coach Terri Moore were busy cleaning up the locker rooms and getting ready for the school year.
- He attended Sixth Grade Orientation and there was a good turnout.
- He is looking forward to school starting and said the summer went by too quickly.
- He looks forward to seeing everyone at the luncheon.

5. **CONSENT CALENDAR**

A. GENERAL

1. Accept donation of \$3,000.00 to the River Jim's Adventure Education from the Willows Community Thrift Shoppe.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict requests for Students #13-14-12 through #13-14-15 to attend school in WUSD for the 2013/14 school year.
2. Approve Interdistrict requests for Students #13-14-32 through #13-14-39 to attend school in another district for the 2013/14 school year.

C. HUMAN RESOURCES

1. Ratify employment of the following employees for the 2013/14 school year:
Paul Bailey WHS Math/Science Teacher (8/12/13)
2. Approve employment of the following for extra duty assignments at WIS for the 2013/14 school year:

Intervention Teachers

Abold, Dianna
Barley, Heidi
Fleming, Cathy
Furtado, Karen

Huntley, Mark
Kamienski, Christine
Shively, Bill
Tate, Mike

Breakfast/Noon Duty Aides:

Hill, Sarah
McClain, Laura
Nava, Jocabeth
Stokes, Carolyn
Taylor, Samantha

Other:

Noontime Activity – Huntley, Mark/Ksander, Joyce
ISS – Landberg, Sonda
ASB Activities Director – Abold, Dianna
Yearbook Advisor – Abold, Dianna
Ind. Study Coordinator – Abold, Dianna/Fleming, Cathy

Intramural Coaches:

Barley, Heidi
Fleming, Cathy
Howard, Inette
Kamienski, Christine
Landberg, Sonda

Lunch Detention:

Ksander, Joyce
Steward, Pam

D. BUSINESS SERVICES

1. Approve budget revisions.
2. Approve warrants from 6/28/13 through 7/17/13.

Mr. Geiger moved, seconded by Mrs. Knight, to approve the Consent Calendar. Mr. Geiger thanked the Willows Community Thrift Shoppe for their generous donation to the River Jim's Adventure. The motion passed unanimously with five yes votes.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** Williams Uniform Complaint Quarterly Report (There were no complaints). This was an information only item – no action was taken.
2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1325	Advertising and Promotion
BP 1330	Use of School Facilities
BP 3460	Financial Reports and Accountability
BP 3514.1	Hazardous Substances
BP 5030	Student Wellness
BP 5131.2	Bullying
BP 5145.3	Nondiscrimination/Harassment
BP 6112	School Day
BP 6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education
BP 6163.1	Library Media Centers
BP 6164.6	Identification and Education Under Section 504
BP 6177	Summer Learning Programs
BB 9130	Board Committees
BB 9220	Governing Board Elections

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Mrs. Knight moved, seconded by Mr. Munguia, to approve the Second Reading of the Board Policies per CSBA’s Policy Guidesheet Recommendations. The motion passed unanimously with five yes votes.

3. **(Discussion/Action)** Approve Site Lease by and between WUSD and Public Property Financing Corporation of California. Dr. Geivett introduced Mr. Joey McLiney and informed the Board that he would be speaking to Items #3, #4, and #5. With a Site Lease in the State of California it is required to have a non-profit entity based in California. Mr. McLiney explained the Site Lease to the Board and said it is a conduit financing that is the technique that basically everyone in the state uses. The Memorandum of Lease Agreement lays out the payments. The resolution authorizes the issuance of the QZAB funding and doing the financing for the solar project. One of the QZAB requirements is to find an in-kind contributor worth 10% of the project. Pulling for Kids is a non-profit organization and in Mr. McLiney’s opinion is an outstanding school-oriented contributor with absolutely no strings attached. They are our partners in this project and the reason the district was able to obtain such a low interest rate. It is the lowest interest rate Mr. McLiney has seen in the state since it went to a tax credit program. Mr. Geiger moved, seconded by Mr. Munguia, to approve the Site Lease. The motion passed unanimously with five yes votes.
4. **(Discussion/Action)** Approve Memorandum of Lease Agreement by and between WUSD and Public Property Financing Corporation of California. This item was discussed with Item 6A-3. Mr. Munguia moved, seconded by Mrs. Knight, to approve the Memorandum of Lease Agreement. The motion passed unanimously with five yes votes.
5. **(Discussion/Action)** Approve Resolution No. 2013-14-04 Authorizing the Execution and Delivery of a Site Lease, a Lease Agreement, and a Program Fund Agreement related to the Solar Project. This item was discussed with Item 6A-3. Mrs. Knight moved, seconded by Mr. Munguia, to approve Resolution No. 2013-14-04. Roll call vote was taken. The motion passed unanimously with five yes votes.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve Minimum Days for the 2013/14 school year. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Minimum Days for the 2013/14 school year. The motion passed unanimously with five yes votes.
2. **(Action)** Approve 2013/14 School Bus Routes. Mr. Geiger moved, seconded by Mrs. Knight, to approve the 2013/14 School Bus Routes. The motion passed unanimously with five yes votes.
3. **(Action)** Approve the starting date and times of WUSD schools for the 2013/14 school year. Mr. Munguia moved, seconded by Mr. Geiger, to approve the starting date and times of WUSD schools for the 2013/14 school year. The motion passed unanimously with five yes votes.

C. HUMAN RESOURCES

1. **(Action)** Approve the 2013/14 Classified Salary Schedule. Mrs. Knight moved, seconded by Mr. Geiger, to approve the 2013/14 Classified Salary Schedule. Dr. Geivett informed the Board that this item and Items 6C2 – 6C4 reflect that there are no furlough days being taken. The motion passed unanimously with five yes votes.
2. **(Action)** Approve the 2013/14 Certificated Teachers Salary Schedule. Mr. Geiger moved, seconded by Mr. Munguia, to approve the 2013/14 Certificated Teachers Salary Schedule. The motion passed unanimously with five yes votes.
3. **(Action)** Approve the 2013/14 Classified/Confidential Salary Schedule. Mr. Geiger moved, seconded by Mr. Munguia, to approve the 2013/14 Classified/Confidential Salary Schedule. The motion passed unanimously with five yes votes.
4. **(Action)** Approve the 2013/14 Management Salary Schedule. Mrs. Knight moved, seconded by Mr. Geiger, to approve the 2013/14 Management Salary Schedule. The motion passed unanimously with five yes votes.
5. **(Action)** Approve Classified Job Descriptions:
 - a. Bus Driver Lead (District-wide)
 - b. Cafeteria Manager Lead (District-wide)
 - c. Custodian Lead (District-wide)
 - d. Maintenance III Lead (District-wide)Mr. Ward moved, seconded by Mr. Geiger, to approve the classified job descriptions listed above. Dr. Geivett mentioned that these job descriptions were negotiated this past summer with CSEA and the District. The motion passed unanimously with five yes votes.
6. **(Action)** Approve Declaration of Need for Fully Qualified Educators for the 2013/14 school year (Annual Requirement) Mrs. Knight moved, seconded by Mr. Munguia, to approve the Declaration of Need for Fully Qualified Educators for the 2013/14 school year. The motion passed unanimously with five yes votes.
7. **(Action)** Approve appointment of Dean of Students, K-8, for the 2013/14 school year. Mr. Geiger moved, seconded by Mr. Munguia, to approve the appointment of Carrie Brown as the Dean of Students, K-8, for the 2013/14 school year. Mrs. Brown stated that she is very excited to be working with both WIS and Murdock and the entire WUSD. The motion passed unanimously with five yes votes. Mr. Parisio welcomed Mrs. Brown to Willows Unified.

D. BUSINESS SERVICES

1. **(Action)** Approve Common Core Grant Implementation Plan. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Common Core Grant Implementation Plan. Mrs. Beymer stated that the dollar amount has changed since Tuesday. The amount is now \$200 per ADA which comes to about \$300,000 to be spent over the next two years. Various stakeholders will make decisions on how much will go towards professional development, instructional materials, and technology-based instruction. The motion passed unanimously with five yes votes.

7. ANNOUNCEMENTS

- 7.1 Monday, September 2, 2013, is a school holiday – Labor Day.
- 7.2 The next Regular Board Meeting will be held on September 5, 2013, at 7:00 p.m. at the Willows Civic Center.
- 7.3 Monday, September 23, 2013, is a non-instructional student day/certificated professional development day.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM** – Sherry Brott addressed the Board. She stated she doesn't read the Valley Mirror but shared her concerns about what a few people had told her about a recent article that was in his paper. She encouraged the Board to set the record straight when false information goes out about WUSD wasting money. She thinks it's important for the community to hear the real truth.

At 8:25 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. Mr. Parisio stated he will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:40 p.m.

- 9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (2 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK
- 9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 8:54 p.m., the meeting reconvened to Open Session. Mr. Parisio reported out:

Item 9.1: Update given by the Superintendent.

Item 9.2: Update given by the Superintendent

11. **ADJOURNMENT**

The meeting adjourned at 8:55 p.m.